

North Valley Academy Charter School
Certified Employment Application

EDUCATION

Describe your computer skills. Please include the programs in which you have skill and the level of skill you have attained, e.g., beginner, intermediate, advanced.

List any certifications you might hold and describe what the certification means to your skill set.

Institution	Name/Address	From	To	Date Graduated	Degree Earned
High School					
College					
College					
College					

Additional Training:

Honors and Special Awards:

Ethnicity: Hispanic _____ Asian _____ Indian _____ Black _____ Islander _____ White _____

Year Current Certification expires: _____

Original Certification year: _____

State of original year: _____

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Original Degree: _____

Institution where original degree earned: _____

Institution State: _____

Highest degree earned: _____

Institution where highest degree earned: _____

State of institution where highest degree earned: _____

Year of highest degree earned: _____

Major of degree claimed: _____

Number of credits earned beyond the highest degree: _____

Experience:

- 1. Years in state (K-12) _____
- 2. Year out of state (K-12) _____
- 3. Years of non-public (K-12) _____

- 4. Years of higher ed. In state _____
- 5. Years of higher ed. out state _____

Military Service

Branch of Military: _____ Rank: _____

Service Dates: _____ Type of Discharge: _____

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Employer	Dates Employed	Address

Job Title	Name of Supervisor	Phone

Duties and Responsibilities	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

Employer	Dates Employed	Address

Job Title	Name of Supervisor	Phone

Duties and Responsibilities	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

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Employer	Dates Employed		Address

Job Title	Name of Supervisor	Phone

Duties and Responsibilities	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

Current or Last Employer	Dates Employed		Address

Job Title	Name of Supervisor	Phone

Duties and Responsibilities	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

Current or Last Employer	Dates Employed		Address

Job Title	Name of Supervisor	Phone

Duties and Responsibilities	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

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CONSENT AND RELEASE STATEMENT

I _____ (Please Print Your Name)

Hereby authorize any authorizer representative of North Valley Academy Charter School bearing this release, or copy thereof, within one year of its date, to obtain any information in your files concerning me, under the name above and under any alias or other first or last name, pertaining to my employment, military, credit or educational records including, but not limited to, academic, achievement, attendance, athletic, personal history, disciplinary, and medical records. I hereby direct you to release such information upon request of the bearers. This release is executed with full knowledge and understanding that the information is for the official use of North Valley Academy Charter School. I hereby release you, as the custodian of such records, and any school, college, university or other educational institution, hospital or other repository of medical records, credit bureau, lending institution, consumer reporting agency, or retail business establishment including its officers, employees, or related personnel, both individually and collectively, from any and all liability for damages of whatever kind, which may at any time result to me, my heirs, family or associates because of compliance with this authorization and request to release information, or any attempts to comply with it. Should there be any question as to the validity of this release, you may contact me as indicated below.

Signature _____ Date _____

Mailing Address _____ Phone _____

This is an employment verification form.

Please fill out the applicant portion (top section) completely, and return this form with your application. North Valley Academy Charter School will mail the form to your previous employer(s).

I, _____, authorize my former employer to furnish the information requested to North Valley Academy Charter School.

Employer Name _____

Address _____

Employer Phone Number _____ Employer Fax Number _____

Employer E-mail Address _____

Name of Applicant at Time of Employment: _____

Social Security Number _____ Dates of Employment: From _____ To _____

Position at Time of Separation: _____ Supervisor: _____

Previous employer: Please complete the following section.

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Experience Verification

The person described above has applied to NVA for employment consideration. NVA has been authorized by the applicant to receive information concerning personal character, work habits, and employment records.

_____ was employed by _____ in the
Applicant Name Previous Employer

position of _____ from _____ to _____
Job Title Dates of Employment

for a total of _____ of employment.
(Yrs/Mths)

Name and title of person completing this form: _____

Company and/or School Name: _____

Address, City and State: _____

Signature: _____ Date of Signature: _____

Please return to:
North Valley Academy Charter School
906 Main Street
Gooding, Idaho 83330