

North Valley Academy

Student Handbook
2017 – 2018 Academic Year

Go Patriots!



Mission Statement

North Valley Academy strives to provide an excellent educational choice where students have the opportunity to become an informed and involved citizenry.

Vision Statement

North Valley Academy creates patriotic, educated leaders.

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Dear Parents/Guardians,

Welcome to the 2017-18 academic year at North Valley Academy. We are excited about the coming year and look forward to building lasting relationships with our students and their families. We hold our students to high standards both personally and academically. We are here to support the students in their educational journey.

Some of the information contained in the handbook may not seem appropriate for grades K-5. However, NVA includes all policies with the intent of being precautionary and nondiscriminatory.

School Creed

I am a North Valley Academy Patriot. I am intelligent and unique. I am respectful, honest, and kind. I have high hopes for my future and great expectations for myself. I promise to be the best I can be using the life principles of our country's great heroes to guide me. I promise to enrich the world by serving others. I am a Patriot—strong, proud, and brave. I am a leader today and tomorrow.

Faculty and Staff Directory

Principal.....	Jeff Klamm
Head Administrator.....	Gayle Yakovac-DeSmet
Technology Consultant.....	Mike Savage
Receptionist.....	MaEllen Lamm
Receptionist.....	Jamie Jeffers
School Counselor.....	Connie Shull
Academic Coach.....	Jamie Shetler
On-Site Lunch Coordinator.....	Melissa Owens
Elementary School Teachers (Grades K-6)	
Kindergarten.....	Kelley Rogers
First Grade.....	Kelli Perreira
Second Grade.....	Christine Geisel
Third Grade.....	George Haney
Fourth Grade.....	Jami Rossman
Fifth Grade.....	Amy Anderson
Sixth Grade.....	Chrys Stephenson
Teachers (Grades 7-12)	
Science.....	Witold Ferens
Art/Keyboarding.....	Katie Klamm
Math.....	Brandon Barnes
Social Studies/Spanish.....	Shane Christiansen
English.....	Kendra Cockerham
Orchestral Strings (Grades 4-12).....	Danielle Winton
Physical Education (Grades K – 12)/Health.....	Kim Perkins
Special Services/Title	
Special Services.....	Mary Briles
ParaProfessional.....	Robin Ulrich
ParaProfessional.....	Megan Childs
ParaProfessional.....	Jessica Sparks
ParaProfessional.....	Dawn Bolish
ParaProfessional.....	Dylan Lytle

Board Members

MaryBelle Anderson, Deby Infanger, Doug Megarle, Jim Dalton,

CHARTER INFORMATION

The charter for North Valley Academy was written by the founders with the goal of improving public education by offering parents and students a choice. The K-8 curriculum is based on the CoreKnowledge curriculum by E.D. Hirsch Jr., and our character education program is based on the principles of Great Expectations, Ron Clark's The Essential 55, and Cowboy Ethics, by James P. Owen. We are a patriotic school emphasizing our American values of hard work and freedom of choice and expression. The basic premise of the school is rigor, relevance, and respect. The rigor portion is shown in the choice of curriculum. The NVA curriculum is very challenging. Our secondary program focuses on teaching students how to access the American Dream, politically, economically and personally. NVA educates the whole person through state of Idaho requirements and additional education in its character education program, orchestra courses, strong technology base, art classes, English, math, social studies, science, and physical education

To gain a desired level of discipline and respect, a strict dress code was adopted. The uniform dress code helps maintain a culture of respect, responsibility, and citizenship. No student should appear in the school or at any school activity out of uniform. The curriculum at the secondary level is rigorous, making an A in class difficult to obtain. NVA believes in developing pride in doing one's best work and satisfaction in "earning" the grade received through personal striving to reach higher ideals.

We strive to deliver a classic liberal arts education. At the elementary grades, students will learn reading, language arts, social studies, mathematics, science, art, music, and P.E. At secondary grades all students will have 4 years of mathematics, 4 years of English, 3 years of social studies, and 3 years of science. Students will take a full schedule every year 7-12. At grade 10, students are encouraged to enroll in appropriate post-secondary classes to be completed while enrolled at NVA. Students who finish the requirements for NVA have the opportunity to earn college credits during their remaining high school years, through Dual Credit onsite classes, IDLA, and cooperative arrangements with local colleges.

Relevance is reinforced as secondary students learn how to be "civic minded" and "economically independent". It is the intent of the founders that all graduates will attend NVA four years, fully enrolled, in order to receive an NVA diploma. The founders believe that, in most cases, students are best served by remaining in their primary school of choice until the age 18 where they can be mentored and nurtured toward fulfillment of the school's goal of "creating patriotic and educated leaders".

Patriotism has been woven into the entire school K-12. Patriotism is taught through the American Heritage Curriculum. Currently, there is required patriotic reading and a comprehensive senior project including entrepreneurship and career exploration. The elementary weekly morning meeting and the monthly secondary meeting serve as proof that some of these expectations are being met. Students have an opportunity to perform in the strings program and be involved in dramatic activities. Some competitive sporting activities can be enjoyed through cooperative play with other schools.

What this means for Students

As a student at North Valley Academy, you and/or your parents have chosen a chance for a higher and a more rigorous education. The basic premise behind the school is again, rigor, relevance, and respect. The rigor part of the premise will challenge you in your school work both in class and outside of class. You need to expect an hour to two hours of homework nightly. Will this always occur? No, but be prepared for this. Homework will come in the form of reading material, researching concepts, doing assigned problems, and many other tasks. You are expected to complete all assigned homework to the best of your ability. Your academic career is of the highest importance at North Valley Academy, as such, your extra-curricular activities are not above your academic responsibilities. In order to help focus toward academic careers the school has placed importance on discipline and respect and out of that have created a strict dress code. As a student you are required to be in dress code at school and during all school functions. If the school has an orchestra concert and you are attending you are required to be in dress code. See the handbook for complete dress code understanding. Receiving an "A" is not for doing the minimum and getting by, but for exceeding all expectations and doing more than required. When turning in assignments one's best work needs to be displayed, something a student can be proud of. To gain an "A" in a class, a student will need to work hard for that grade and earn it. You are expected to show an attitude of respect to other students and especially to adults and staff. Throughout your high school career you will need to keep a portfolio with your advisory teacher that displays some of your best work throughout your time at North Valley Academy. North Valley Academy is here and ready to prepare you for college and for the outside world. Are you ready to participate?

STUDENT EXPECTATIONS

School and classroom expectations for students are:

- Follow All School Rules and Policies
- Come Prepared
- Show Respect for People and Property
- Do Your Best
- Don't Cheat
- Applaud Success

The 8 Expectations For Living

1. We will value one another as unique and special individuals.
2. We will not laugh at or make fun of a person's mistakes or use sarcasm or putdowns.
3. We will use good manners, saying "please, thank you, and excuse me" and allow others to go first.
4. We will cheer each other to success.
5. We will help one another whenever possible.
6. We will recognize every effort and applaud it.
7. We will encourage each other to do our best.
8. We will practice virtuous living, using the Life Principles.

ACADEMICS

Advisory Grades 7-12

All students in grades 7-12 will be assigned to an advisory class. Advisory counts as 1 elective credit per year. Advisory is designed to promote character education and provide students with daily time to build relationships with other classmates and their advisory teacher. The monthly Above and Beyond Ceremony provides students an opportunity to perform the Verse of the Month for their peers and reinforces the patriotic and character concepts they studied during the month.

Character Building/Morning Meetings Grades K-6

Daily classroom morning meetings in grades K-6 focus on building character. The weekly Rise and Shine Ceremony builds upon the content and knowledge gained during the morning meetings. All K-6 students gather in the cafeteria each Monday morning and are led by one classroom teacher assisted by his/her class.

Sample morning meeting/Rise and Shine Ceremony:

1. Say Pledge of Allegiance
2. Sing National Anthem (Our goal is for all students to know all 4 verses.)
3. Recite School Creed
4. Repeat Class Creed
5. Teachers recite Teacher's Creed
6. Hero of the Month, Word of the Month, Life Principle of the Month, Verse of the Month presentation
7. Sing Song of the Month
8. Recognize birthdays for the week
9. Announcements
10. Dismiss

Class Schedule

Requests for a change in schedule must be made with the academic coach or counselor and have the approval of the teachers of classes involved. Once the student has received approval from the teachers, the request is submitted to the Principal/Designee for final approval. Class schedules cannot be changed after the first week of each semester.

Community Service Project

All students will participate in a yearly community service project as outlined:

1. Grades K-5: community projects established and supported by class parents
2. Grades 6-8: class sponsored community projects
3. Grades 9-11: individual/small group community projects

Grading Policy

Letter grades will be recorded with the corresponding numeric value when possible. The following scale for letter grades will be used:

90-100.....A	70-79..... C	0-59.....F
80-89 B	60-69.....D	

Grades will be a matter of record and a student should feel free to ask the teacher how their grades are determined.

Graduation Requirements

Four (4) years of English
 Four (4) years of Mathematics
 Four (3) years of Science
 Two (2) years of Social Science
 One (1) year of Government
 One (1) year of Foreign Language
 1 credit (1/2 year) in both Speech and Health
 Must complete enough electives to achieve the 46 credit minimum required by the state of Idaho needed to graduate including 1 credit in economics, 1 credit in technology, and 1 credit in art.
 Successfully achieve a passing grade on a Senior Project.

Honor Roll

The Honor Roll is compiled and published for grades 7-12 each semester to honor students with good grades. The Honor Roll will be determined by grade point.

- 3.50 – 4.00 High Honors
 3.00 – 3.49 Honors

Mentors for 7th-12th grades

All students in grades 7-12 will be assigned a mentor from the NVA staff that will help them stay on track for graduation. Students will meet with their mentor on a weekly basis to ensure academic success throughout the school year. Mentors will communicate with parents as needed.

Report Cards

Report cards will be compiled at the end of each of the four grading periods. Report cards for the midterm point of each semester will be handed out at Parent/Teacher conferences. End of semester report cards will be sent home with students in grades K-6 and mailed home in grades 7-12.

Schoolwork Make-Up Policy

Make-up Work is required for all absences.

If a student is absent on the day work is assigned, students will be given two (2) days to complete the assignment for the first day absent and one (1) day for each additional day absent. Zeroes will be given if the assignment is not completed in this time.

When due dates are announced prior to absences, all work and tests are still subject to original assigned dates.

Make-up tests must be taken in a timely manner; arrangements must be made with the teacher upon the student's return. Tests not taken (or arrangements made) within five days of the student's return will be scored as a zero.

Absences due to school activities require planning on the student's part. Any type of pre-planned absence requires that the student come in prior to the absence to collect any work that will be missed. Assignments are subject to the same due dates as if the student had been in the classroom that day, or are due immediately upon his or her return to class.

Late homework is a different issue from make-up work. Late homework policies will vary and are at the discretion of the classroom teacher.

Valedictorian/Salutatorian Requirements

NVA's valedictorian will be the senior who has completed all coursework and has the highest GPA. The valedictorian must have a minimum GPA of 3.8. The salutatorian will be the senior who has completed all coursework and has the second highest GPA. The salutatorian must have a minimum GPA of 3.5. These students must meet the requirements for graduation with 8 credits in English, 8 credits in math, 6 credits in science, and 6 credits in social science during their 4 years of high school. The math credits must include 8 credits from Algebra I, Geometry, Algebra II, trigonometry, and/or Calculus. Students must also be enrolled in full schedules (6 periods per semester) for all four years (8 semesters). Organized release time as defined by Idaho code is considered as an enrollment period for the purpose of this policy.

ATTENDANCE POLICY

NVA recognizes the need for students to attend school on a regular and consistent basis to ensure their academic success. Consequently, NVA has set forth a goal of a daily average school absentee rate of less than 5% when calculated on a monthly basis.

Absences

If student will be absent from school, parents must notify the office at 934-4567 as soon as possible. If not notified, NVA will call parents to ascertain student's whereabouts. Upon return to school, students must present a note from parents indicating his/her reason for the absence before being permitted to resume his/her studies.

Excessive Unexcused Absences

If students accumulate nine (9) or more absences in a semester without documentation from a qualified healthcare professional that a medical condition exists, the lack of attendance will be considered a habitual problem. Parents will be notified in writing. Excessive absences may result in loss of credits and/or possible referral to Gooding County Attendance Court. Students and parents will be required to appear before the Board to appeal loss of credit for the semester in which the absences occurred.

Tardies

Students will be counted tardy if they have not arrived in their classroom by the time the tardy bell rings. Students who are tardy at the beginning of the day will be required to check in at the school office to obtain a note for admittance into class. Three tardies is equivalent to one absence. 7th-12th grade tardy policy will be amended as needed.

Truancy

A truancy occurs when a student is absent from class or classes without previous consent or knowledge of the school and/or parents, or for reasons not acceptable to school officials. This includes an absence from school or class after a student has arrived at school and then leaves without the permission of a school official. The student will receive a zero for any assignments given during the period(s) missed.

For the purposes of the following procedures, any truancy that occurs within a given school day will be deemed one truancy. The length of detention or suspension time assigned to the student under this policy will be determined by the Principal/Designee.

1st Truancy: The Principal/Designee will have a conference with the student. Detention or in-school suspension time will be assigned by the Principal/Designee.

2nd Truancy: The Principal/Designee will have a conference with the student and the student's parents. In-house suspension will be assigned to the student as deemed appropriate by the Principal/Designee. The student will be referred to the Gooding County Prosecutor.

3rd Truancy: The Principal/Designee will have a conference with the student and the student's parents. The student will be suspended for a period deemed appropriate by the Principal/Designee. The student will sign an attendance contract which clearly indicates that any further truancy can, at the Principal/Designee's discretion, result in a recommendation to the Board that the student be classed as a habitual truant and that they be expelled under provision of Idaho Code 33-205 and 33-206.

4th Truancy: At the option of the Principal/Designee, if a student is truant a fourth time, the Principal/Designee may repeat the procedure outlined for a 3rd truancy or follow the procedure for recommending that the student be classed as a habitual truant for the remainder of the trimester. Students will receive a "0" for work missed while truant.

DISCIPLINE POLICY

The Refocus Form is to be used as a teaching opportunity when rules and expectations are not followed both inside and outside of the classroom. A Refocus Form may be given for being disruptive in class, chewing gum, shirt being untucked, etc. The form will be filled out by the student, giving them the opportunity to "refocus" on the expectations. Parents will be notified and should use this as an opportunity to help reteach the expectations to their child. Continual problems could result in a Discipline Citation. If a student is disrespectful or defiant while receiving a Refocus Form, a Discipline Citation may also be given.

The Discipline Citation will be used for continual problems, more severe incidents, or blatant rule violations and may result in a referral to administration. Discipline Citations will be sent home to ensure the parents are aware of the incident. The Citation should be signed and returned to the school.

Discipline Process

1. Classroom teachers enforce classroom and school expectations and record incidents. Parents are informed by the teacher when there is a problem.
2. When incidents are ongoing, a student is displaying "insubordination" and a Discipline Citation will be issued. Citations will also be issued for major offenses.
3. Citations are sent home for parent signatures.
4. If there are continual problems, the principal may meet with the parent(s) and the student may be placed on a behavior contract.
5. After several citations (usually 6), violation of the behavior contract, or any serious issue, the student may be recommended to the board for expulsion.

Discipline Procedures

Due Process

When school begins in the fall of each year, the Principal/Designee will review with staff and students NVA's expectations of students. At that time, the material contained in this handbook will be reviewed, as well as any other information that may be pertinent, and a contract signed stating parents and students have read and agree to all the terms listed in this handbook. This review will constitute the basis for informing students of policies and procedures and, should they fail to adhere to them, the disciplinary action that will occur.

Consequences

Discipline actions and consequences for violations of school rules, regulations, and procedures include, but are not limited to, the following:

1. Student conference with the Principal.
 - a. Loss of privileges
 - b. Detention
 - c. Phone call to parent
 - d. Letter sent to the parent
 - e. Student and parent conference with Principal
 - f. Suspension from extracurricular activities
 - g. In-school suspension
 - h. Out-of-school suspension
 - i. Referral to Counselor or Student Specialist for intervention
 - j. Performance of school services
2. Recommendation to Board for expulsion

The Principal determines appropriate consequences for infractions.

Suspension Policy

The Principal may temporarily suspend any pupil for disciplinary reasons. Procedure used for suspension will conform to the minimal requirements of due process.

Temporary Suspension

NVA's Principal may temporarily suspend any student for disciplinary reasons or for other conduct disruptive of good order or of the instructional effectiveness of NVA. A temporary suspension by the Principal shall not exceed five (5) school days in length; and the Superintendent may extend the temporary suspension an additional ten (10) school days. If the Board finds that immediate return to NVA by the temporarily suspended student would be detrimental to other students' health, welfare or safety, the Board may extend the temporary suspension for an additional five (5) school days. Prior to suspending any student, the superintendent or principal shall grant an informal hearing on the reasons for the suspension and the opportunity to challenge those reasons. Any student who has been suspended may be readmitted to NVA by the Principal or Board who suspended him upon such reasonable conditions as said Principal or Board may prescribe. The Board will be notified of any temporary suspensions, the reasons therefore, and the response, if any, thereto.

In-school Suspension

In-school suspension can be for one (1) period to five (5) days. The student is assigned to a study area during the suspension. The missed period(s) or days do not count as absences and the student is allowed to complete all work for full credit.

Expulsion Policy

The Principal or Board may deny attendance at North Valley Academy by expulsion of any student who is a habitual truant, or who is incorrigible, or whose conduct, in the judgment of the Principal or Board, is such as to be continuously a discipline problem, or who may be harmful to the other students. Any student having been expelled may be readmitted to North Valley Academy by the Board upon such reasonable conditions as may be prescribed by the Principal or Board; but such readmission will not prevent the Principal or Board from again expelling such pupil for cause.

No student will be expelled nor denied enrollment without the Principal or Board having first given written notice to the parent of the student, which notice shall:

1. State the grounds for the proposed expulsion;
2. Indicate the time and place where such parent may appear to contest the action of the board to deny school attendance; and
3. State the rights of the pupil to be represented by counsel, to produce witnesses and submit evidence on his own behalf, and to cross-examine any adult witnesses who may appear against him.

Within a reasonable period of time following such notification, the Principal or Board will grant the student and his parents a full and fair hearing on the proposed expulsion. However, the board will allow a reasonable period of time between such notification and the holding of such hearing to allow the student and his parents to prepare their response to the charge.

Any student who is within the age of compulsory attendance, who is expelled as herein provided, will come under the purview of the Juvenile Corrections Act, and the Principal or representative designated by the Board will, within five (5) days, give written notice of the student's expulsion to the Prosecuting Attorney of the county of the student's residence.

Reenrollment to School Following Expulsion

A student who has been expelled may appeal to the Board to hear a petition for reenrollment in school. NVA's Board will have the right to deny reenrollment for disciplinary or attendance reasons.

Consequences Resulting From a Bus Transportation Violation

1. First Offense: Student receives a Blue Card from the bus driver. Parents are responsible for calling the bus company to discuss the Blue Card before student can ride the bus again.
2. Second Offense: Bus privileges are revoked until parent arranges meeting with student, administrator and bus driver to discuss incident.
3. Third Offense: Parent and student must appear before the board to discuss incidents and possible denial of bus transportation.

At any time, parents or guardians may contact North Valley Academy to speak with an administrator or schedule a meeting to discuss disciplinary action or policy issues.

HEALTH AND SAFETY POLICIES & PROCEDURESBirth Certificates or Proof of Identity

Pursuant to Idaho Code, Section 18-4511, the person enrolling the student must provide either a certified copy of the student's birth certificate or other reliable proof of the student's identity and birth date, which proof shall be accompanied by an affidavit explaining the inability to produce a copy of the birth certificate. Other reliable proof of the student's identity and birth date may include a passport, visa or other governmental documentation of the child's identity. NVA is required to contact the State Department of Health and Welfare and local law enforcement when this law is violated.

Campus Visitation

Parents are welcome and encouraged to visit the school. All persons visiting NVA are: (1) required to sign in at the office, (2) explain the purpose of their visit, and (3) wear a visitor ID badge while in the building or on campus. Students are discouraged from inviting guests to visit them while they are at school. Those students who wish to bring guest speakers/volunteers to school are encouraged to do so; however, they must prearrange the visit with the Principal/Designee.

Child Abuse/Neglect Reporting

Idaho Law (Section 16-1601 et. sep.) requires that any person having reason to believe a student has been abused, abandoned, or neglected report the allegations to either the Idaho Department of Health and Welfare or a law enforcement agency. School personnel do not conduct any investigations into said allegations. The legal requirement is limited to reporting only.

Emergency School Closure

Occasionally NVA is forced to close school because of unforeseen circumstances. A sudden storm that threatens to close the roads, power outages, or maintenance problems are some of the reasons school will be closed. Parents will be given an emergency closure plan form to complete and return to the school at the beginning of the school year.

In the event of school closure while school is in session, teachers will consult the emergency closure plan on file and help students follow their plan. A school official will contact KLIX 1310 AM, KART 1400 AM, KVMX MIX 103 FM radio stations, and KMVT television station to request the posting and broadcast of a special "school closure" bulletin at least 30 minutes prior to students' dismissal.

In the event of school closure prior to commencement of school session, a school official will contact KLIX 1310 AM, KART 1400 AM, KVMX MIX 103 FM radio stations, and KMVT television station to request the posting and broadcast of a special bulletin to notify students and parents that school will not be in session.

Head Lice

The best way to control the spread of head lice is early detection and treatment. NVA will direct the school nurse and/or other properly-trained personnel to conduct periodic checks for head lice. If head lice are detected during such checks, the office will contact the parent to pick up the student. Prior to readmittance to NVA, proof (box top, bottle, etc.) of treatment must be presented, and the school nurse and/or other properly-trained personnel must re-check the student's hair.

Illness/Injury/Emergency Treatment

It is extremely important that a student's file is accurate so a parent or designated alternate contact can be reached in case of illness or injury to your student. No medication will be administered without your written consent. (See Also, *Medications Policy* below.)

When a student is injured, staff will provide immediate care and attention until relieved by a superior, a nurse, or a doctor. The Principal/Designee will immediately contact the parent so that the parent can arrange for care or treatment of the injured student.

If a student develops symptoms of illness while at school, the responsible school officials will do the following:

1. Isolate the student immediately from other students in a room or area segregated for that purpose.
2. Inform the parent as soon as possible about the illness and request him or her to pick up the student.
3. Report each case of suspected communicable disease the same day by telephone to the local health authority, or as soon as possible thereafter if no contact can be made the same day.

In the event that the parent cannot be reached and in the judgment of the Principal/Designee immediate medical attention is required, the injured student may be taken directly to the hospital and treated by the physician on call. When the parent is located, he/she may elect to continue the treatment or make other arrangements.

Immunization Records

Idaho Code, Section 39-4801, requires all students attending Idaho public schools to provide evidence documenting current immunizations required by the State of Idaho.

Insurance

NVA does not furnish health or accident insurance for any student. However, you may purchase one of several optional protection plans. Insurance applications and claim forms will be made available in the school office.

Leaving Campus

A student who has been in school during any part of the day and who must leave during any part of the school day must get permission from the office and must sign-out. Upon returning, the student must check in at the office and sign-in. Students leaving school grounds without permission will be truant.

Boyfriends and/or girlfriends may not pick up NVA students and transport them off campus without written permission from parents.

No persons other than parents and parent-authorized individuals may pickup and transport students from the school grounds between the hours of 7:30 a.m. and 4:30 p.m. to ensure the safety of students and staff.

Medications

If a student needs to take medication during the school day, the medication must be brought to the office in its original packaging with a form, signed by parent, indicating the (1) name of the medication as it appears on the prescription bottle, (2) dosage instructions, (3) duration of administration of medication, and (4) reason for which medication is being taken.

ALL MEDICATION MUST BE PROVIDED IN THE ORIGINAL PRESCRIPTION CONTAINER WITH PROPER LABELING. THIS INCLUDES NON-PRESCRIPTION MEDICATION. NO MEDICATION OF ANY TYPE WILL BE ADMINISTERED BY ANY SCHOOL PERSONNEL UNLESS PROVIDED BY PARENT WITH WRITTEN CONSENT.

Medication administered on a regular basis at school will be stored in a locked area in the office. These procedures will be followed in every case for the safety of all students!

Sexual Harassment/Intimidation of Students

Sexual harassment is a form of sex discrimination and is prohibited in NVA. An employee, Charter School agent, or student engages in sexual harassment whenever he/she makes unwelcome advances, requests sexual favors, or engages in other verbal, non-verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex, that:

1. denies or limits the provision of educational aid, benefits, services, opportunities, or treatment, or that makes such conduct a condition of a student's academic status; or
2. has the purpose or effect of:
 - a. substantially interfering with the student's educational environment;
 - b. creating an intimidating, hostile, or offensive educational environment;
 - c. depriving a student of educational aid, benefits, services, opportunities or treatment; or
 - d. making submission to or rejection of such unwelcome conduct the basis for academic decisions affecting a student.

The terms "intimidating", "hostile" and "offensive" include conduct which has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include, but are not limited to, unwelcome touching, crude jokes or pictures, discussions of sexual experiences, pressure for sexual activity, intimidation by words, actions, insults or name calling, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities.

Students who believe that they may have been sexually harassed or intimidated should contact a counselor, teacher, Title IX coordinator or administrator who will assist them in the complaint process. Supervisors or teachers who knowingly condone, or fail to report or assist a student to take action to remediate such behavior of sexual harassment or intimidation, may themselves be subject to discipline.

Any NVA employee who is determined, after an investigation, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any student of NVA who is determined, after an investigation, to have engaged in sexual harassment will be subject to disciplinary action, including, but not limited to, suspension and expulsion consistent with the discipline policy. Any person knowingly making a false accusation regarding sexual harassment will likewise be subject to disciplinary action up to and including discharge with regard to employees, or suspension and expulsion with regard to students.

NVA will make every effort to ensure that employees or students accused of sexual harassment or intimidation are given an appropriate opportunity to defend themselves against such accusations.

To the greatest extent possible, complaints will be treated in a confidential manner. Limited disclosure may be necessary in order to complete a thorough investigation. Retaliation against persons who file a complaint is a violation of law prohibiting discrimination, and will lead to disciplinary action against the offender.

Any individual seeking further information should contact the Principal/Designee for the name of the current Title IX Coordinator for NVA. The Principal will insure that the student and employee handbooks identify the name, address, and telephone number of the individual responsible for coordinating NVA's compliance efforts.

An individual with a complaint alleging a violation of this policy will follow the Uniform Grievance Procedure.

Uniform Grievance Procedure

All individuals should use this grievance procedure if they believe that the Board, its employees, or agents have violated their rights guaranteed by the state or federal constitution, state or federal statute, or Board policy.

NVA will endeavor to respond to and resolve complaints without resorting to this grievance procedure and, if a complaint is filed, to address the complaint promptly and equitably. The right of a person to prompt and equitable resolution of the complaint filed hereunder will not be impaired by the person's pursuit of other remedies. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies, and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies.

Level 1: Informal

An individual with a complaint is encouraged to first discuss it with the teacher, counselor, or building administrator involved, with the objective of resolving the matter promptly and informally. An exception is that complaints of sexual harassment should be discussed with the first line administrator that is not involved in the alleged harassment.

Level 2: Principal

If the complaint is not resolved at Level 1, the grievant may file a written grievance stating: 1) the nature of the grievance and 2) the remedy requested. It must be signed and dated by the grievant. The Level 2 written grievance must be filed with the Principal within sixty (60) days of the event or incident, or from the date the grievant could reasonably become aware of such occurrence.

If the complaint alleges a violation of Board policy or procedure, the Principal will investigate and attempt to resolve the complaint. If either party is not satisfied with the Principal's decision, the grievance may be advanced to Level 3 by requesting in writing that the Board review the Principal's decision. This request must be submitted to the Board within fifteen (15) days of the Principal's decision.

If the complaint alleges a violation of Title IX, Title II, Section 504 of the Rehabilitation Act, or sexual harassment, the Principal will turn the complaint over to the Nondiscrimination Coordinator who will investigate the complaint. NVA will appoint Nondiscrimination Coordinators to assist in the handling of discrimination complaints. The Coordinator will complete the investigation and file the report with the Board within thirty (30) days after receipt of the written grievance. The Coordinator may hire an outside investigator if necessary. If the Board agrees with the recommendation of the Coordinator, the recommendation will be implemented. If the Board rejects the recommendation of the Coordinator, and/or either party is not satisfied with the recommendations from Level 2, either party may make a written appeal within fifteen (15) days of receiving the report of the Coordinator to the Board for a hearing.

Level 3: The Board

Upon receipt of a written appeal of the decision of the Principal, and assuming the appeal alleges a failure to follow Board policy, the matter will be placed on the agenda of the Board for consideration not later than their next regularly scheduled meeting. A decision will be made and reported in writing to all parties within thirty (30) days of that meeting. The decision of the Board will be final.

Volunteers

NVA welcomes and encourages volunteers. Volunteers can enhance the educational experience of students in numerous ways—both at home and at school. Volunteers are required to register at the school office and receive a Visitor ID badge. This procedure will be followed each time a person volunteers at the school.

Definition of Volunteer

Volunteers are persons who assist in school or school programs. Volunteers are encouraged to use their time and effort to support school and school programs. A volunteer will be an individual who:

- Has not entered into an express or implied compensation agreement with NVA;
- Is excluded from the definition of “employee” under appropriate state and federal statutes;
- May be paid expenses, reasonable benefits, and/or nominal fees in some situations; and
- Is not employed by NVA in the same or similar capacity for which he/she is volunteering.
- Volunteers who are in the building three or more days a week must follow the staff dress code.

Volunteers who have unsupervised access to students are subject to NVA’s policy mandating background checks.

For more information on how you can become involved, please contact the school office.

Weapons Policy

(See, *Code of Conduct*, under “Health and Safety Policies & Procedures” section above)

SCHOOL POLICIES & PROCEDURES

Cell Phones

K-6th grade: Cell phones must be turned off or silenced and deposited in a box in each classroom upon entering each morning. They may be used only with teacher permission. If parents need to contact their children they will need to call the school office at 934-4567. Devices may be picked up at the end of the day to be taken home.

7th-8th grade: Cell phones must be turned off and deposited in a box in their homeroom upon entering each morning. They may be used only with teacher permission. If parents need to contact their children they will need to call the school office at 934-4567. Devices may be picked up at the end of the day to be taken home.

9th-12th grade: Cell phones must be silenced or turned off during the day. Cell phones may not be used at all during class meetings. Students are not allowed to use cell phones at their leisure, only at the discretion of the teacher. If any electronic device becomes a disruption or is used without permission of the teacher it will be taken from the student and kept in the office until a parent comes to the school to pick it up.

Any violation to this Cell Phone Policy will result in the device being taken away by administration and will have to be picked up by parents.

Classroom Conduct

K-6th grade students are to:

1. treat all peers, faculty, administration and visitors with respect, including but not limited to, no swearing, trash talking, bullying, or insubordination.
2. be in their seats with necessary classroom equipment when the bell rings.
3. always have a teacher-signed hall pass or agenda when out of the classroom.
4. follow NVA’s computer, network, and Internet policies when working on computers.
5. refrain from random Internet surfing, streaming music, program surfing to “see how something works,” or using cell phones without teacher permission.
6. leave gum and/or candy off campus. [Sack lunches are the only food/drink allowed on campus.]
7. deposit cell phones in a box in their classrooms and only use them with permission from teacher.

7th-12th grade students are to:

1. treat all peers, faculty, administration and visitors with respect, including but not limited to, no swearing, trash talking, bullying, or insubordination.
2. follow NVA’s computer, network, and Internet policies when working on computers.

Code of Conduct

NVA expects students to be able to conduct themselves in such a manner that few rules are necessary. A violation of any school rule or regulation may result in disciplinary action, including, but not limited to, suspension, removal, expulsion, or possible court action.

- **Academic Dishonesty:** Cheating, stealing answers, and academic dishonesty in any form, including inappropriate use or misuse of the school's computer network and Internet.
 - **Plagiarizing:** stealing and using the ideas and words of someone else from printed or digital sources and calling it yours.
 - **1st offense:** suspension and student required to redo assignment.
 - **2nd offense:** student receives a "0" and must go before the board.
- **Creating False Emergencies:** Creating a false emergency, including misuse of fire alarms. Bomb threats or other such false emergencies will result in disciplinary action, and/or involvement of appropriate local, county, and/or federal enforcement agencies.
- **Damage or Theft of Private Property:** Causing damage or attempting to damage or steal private property on school premises.
- **Disruption:** Including, but not limited to, running, littering the school, making excessive noise, such as loud or boisterous talking or shouting. NOTE: THERE CAN BE NO TALKING IN THE HALLS.
- **Bullying/Fighting/Harassment:** Verbally or physically harassing or harming another student or any NVA personnel or interfering with or disrupting the job function of any NVA personnel.
- **Illegal Acts:** Commission of acts that by law are considered felonies or misdemeanors in courts of law.
- **Initiation and/or Hazing:** Ceremony, ritual, test, or period of instruction in which student is subjected to any or all of the following: rough practical jokes, ridicule, persecution or harassment with meaningless, difficult, abusive, disagreeable, and/or humiliating tasks.
- **Insubordination:** Refusal to follow the reasonable directive of a staff member or NVA personnel.
- **Littering:** Refusal to dispose of unneeded items in approved receptacles.
- **Profanity:** Abusive, vulgar, or irreverent language.
- **Public Display of Affection:** Participating in displays of physical affection is not allowed.
- **Throwing Snowballs/Water Balloons or Water Devices:** Throwing snowballs/water balloons or discharging a water (squirt) device.
- **Traffic Violations:** Violations on campus against speed limit, stop signs, and Idaho Traffic Laws.
- **Vandalism:** Destruction or disfiguring of public and/or private property.
- **Weapons, Fireworks, and Dangerous Instruments:** Possession, handling, or transporting a firearm, dirk knife, bowie knife, dagger, metal knuckles, or any deadly and dangerous weapons as defined in Section 921 of Title 18 of the United States Code, including any knife, any explosive, including firecrackers, or any other dangerous object [Dangerous object is defined as any object used in a dangerous and/or inappropriate manner that may cause harm to a person or property], on or about his/her possession while on the property of the NVA, while engaged in a school activity on other property, and/or while riding school-provided transportation.

Causing or attempting to cause physical injury with a weapon or dangerous implement as defined in the aforementioned paragraph, or behaving in a way that could cause physical injury to any person is in violation of this policy.

Violation of the weapons policy will result in immediate suspension and expulsion for a minimum of one year or as determined by the Board on a case-by-case basis. The suspension and expulsion includes no participation in or watching of any school activity on school property. The suspended or expelled student may not be present on school property at any time. This may be modified only by the Board.

Any school employee or designee has jurisdiction over NVA students during any school activity. If consequences are necessary for an infraction, the Principal/Designee may follow the protocol of discipline procedures, or may choose to enforce any of the consequences nonsequentially, or assign an appropriate work consequence as befitting to student and situation.

Controversial Issues

Controversial issues may be discussed in the classroom and a student may be excused from all or some of that instruction if his or her beliefs so dictate. The parent may also make that request. The teacher will provide an appropriate and alternative assignment of equal time if the teacher and the Principal/Designee approve the request. The teacher will require written parent permission prior to a topic they feel may be highly controversial.

Dances

Dances may be held during the school year for high school students. Dances must be approved by the Principal/Designee. After students enter a dance, they are not allowed to leave and re-enter the dance or the building. All school rules apply at dances. Dances for students in ninth through twelfth grades end at 11:30 p.m. It is the responsibility of the sponsoring club/organization to provide chaperones to include teachers and parents. Without chaperones, the dance will be cancelled.

NVA Dress Code

Students are reminded that their appearance (clothing and grooming) significantly affects the way others respond to them. Since it is the duty of the Board of Directors to provide an educational atmosphere conducive to learning, minimizing disruptions or distractions, and to protect the health, safety, and morals of students, all students will abide by the uniform code of dress outlined by NVA when the student is on any school premises or at any school sponsored activity, regardless of location. NVA's Uniform Code of Dress is outlined below, and may be changed by the Principal with approval from the Board at any time.

Uniform Code (Principal may choose to alter the Uniform Code on a per student basis as requested by parent.)

1. Clothing must be clean and in good condition.
2. Students should appear clean and hygienic including washed and combed hair.
3. No denim is allowed.
4. No sweatshirt or athletic materials are allowed.
5. No head coverings are permitted indoors, including but not limited to hats, scarves, bandanas, hoods, and sweatbands except as permitted under special circumstances outlined by Principal/Designee.
6. Girls are allowed to wear minimal makeup beginning in the 7th grade.
7. Students may not attend school with extreme hairstyles or un-natural hair colors. Hair colors should be natural and conservative in color. Hair cannot hang in front of a student's eyes.
8. Boy's hair length may not hang past the collar in the back or over the ears on the sides.
9. Boys must be clean shaven every day. Facial hair is not permitted for students.
10. Girls are permitted to wear no more than one pair of conservative earrings while in dress code. Earrings are not permitted for boys. Facial or visible body piercings are not allowed for any student. Any other jewelry must be conservative and school appropriate.
11. Tattoos may not show at any time.
12. Girls may wear hair accessories that are conservative and red, white, or navy in color.
13. Girls are permitted to accessorize with red, white, or navy scarves.

Shirts

- Red, white, or navy blue shirts in solid colors.
- Polo or button down, long or short sleeve.
- Logos and emblems may be no larger than the size of a quarter.
- Shirts must be tucked in at all times.
- Only one top button may be undone anytime on both polo and dress shirts. Buttons not staying buttoned up will not be a valid excuse for them to be undone. It will be assumed the shirt does not fit properly or needs repair.
- Shirts must fit comfortably without being too tight or baggy.
- Undershirts may be solid black, red, navy, or white, but must be presented in a non-distracting way as acceptable with undergarments.
- May not be made of fleece or nylon material typically used in athletic wear.
- Must be made of opaque material.
- May not show any chest or torso in front or back.

Sweaters

- Sweatshirt material is not allowed.
- Sweaters must be knit material.
- Emblems or logos may be no larger than the size of a quarter.
- Colors must be solid red, white, or navy.
- No hoods are allowed.

Ties

- Girls are encouraged to wear scarves, and boys are encouraged to wear ties as business professional is a focus of our dress code.
- Ties must be solid in color or simple in pattern.
- Permitted colors are red, white, navy, and black.
- Novelty ties/scarves are not permitted.
- Ties must be worn in a traditional fashion and are not worn with polos.

Pants, Shorts, Skirts

- All pants, shorts, and skirts must be khaki, navy, or black in color.
- All pants, shorts, or skirts must be solid in color. No patterns are permitted except for school plaid.
- Pants, shorts, or skirts may not be made of denim, fleece, or athletic material.
- Pants, shorts, or skirts may have no more than 4 pockets.
- Rhinestones, excessive stitching, or flair of any kind is not permitted.
- Stressed material, rivets, holes or tears are not permitted.
- Pants, shorts, and skirts must reach the hips or midsection.
- Undergarments may not show.
- Shorts and skirts may reach no more than 3 inches above the knee when kneeling.
- Pants must fit comfortably without being too tight or baggy.

Belts

- Students in grades 3-12 must wear a belt at all times. Students in K, 1, and 2 grades are not required to wear belts.
- Exceptions will be made for pants, shorts, or skirts without belt loops.
- Belt colors must be solid brown, black, white, tan, or navy.
- No rhinestones, rivets, colors other than those above, or aesthetic accessories of any kind are allowed.
- Belts must be simple in style and color.
- No chains are allowed.
- Belts that hang below the waist are not allowed.
- Hemp belts are not allowed.

Footwear

- Socks/tights-solid colors of tan, brown, navy, red, tan, white, or black.
- Shoes must be dress or conservative styles.
- Shoes must be solid black, brown, white, tan, or navy with black, brown, white, tan, or navy laces. Colored laces are not allowed.
- Soles must be solid black, brown, white, tan, or navy. Colored accent soles are not permitted. Patterned shoes are not permitted.
- No flip flops are permitted; heels must be of moderate height.
- Sandals must comply with dress code colors and may not have dividers between the toes.
- All shoes must have a back or back strap around the heel.
- Closed toe shoes must be worn in science labs.
- Footwear must be worn at all times.
- Winter footwear-must be removed at the door and replaced with appropriate footwear.
- Gym shoes must comply with PE instructor's regulations.

Outerwear

- Outerwear is not considered part of the dress code and must be removed while indoors.
- No jackets, coats, hats, sweatshirts, or gloves may be worn inside the building.
- Issues relating to cold temperatures may be resolved by wearing a dress code approved undershirt or sweater as described above.

Backpacks

- Backpacks may be worn to school and between classes to carry their supplies.
- Backpacks must be placed in a designated area of the classroom as directed by the teacher.
- Students may not keep backpacks next to them during class.
- Backpacks should contain items only appropriate for school. Electronics or any other valuable item should not be left in backpacks.

Prohibited Items

- Students are not allowed to carry, wear, or display items of apparel (accessories, tattoos, jewelry, etc.) which depict or allude to alcohol, drugs, tobacco, controlled substances, drug paraphernalia, violence, sexually explicit, lewd, indecent, offensive, or illegal acts.
- Wearing, using, or displaying any gang clothing or attire such as jewelry, emblems, badges, symbols, signs, codes, or other things which evidence gang affiliation is no permitted.

Students may wear clothing they currently own if it conforms to NVA's uniform code. Parent may purchase appropriate clothing at any clothier of their choice. Often vendors offer schools a discount so you are encouraged to compare pricing before purchasing apparel.

Interpretation and Implementation of Policy

The building Principal/Designee will use reasonable discretion in interpreting and implementing the provisions of this policy. If a conflict arises in the interpretation of this policy, the interpretation of the building Principal/Designee will be final. Principals, administrators, and teachers will use reasonable discretion in enforcing this policy.

Enforcement

Students will receive a discipline write up for violating the dress code. The first offense will be a refocus. Repeated offenses could result in discipline citations. Parents will be responsible for facilitating prompt compliance with the dress code. Teachers and administrators may deny class entrance to students dressed or otherwise adorned inappropriately until parents bring the proper attire or arrangements have been made. All time missed from classes for failure to adhere to this policy will be deemed unexcused absences. Students who are insubordinate or refuse to change the improper attire, or who repeat dress code violations will be subject to disciplinary action up to and including suspension or expulsion, depending on all the facts and circumstances for violating the uniform dress code.

Temporary Exceptions

In order to allow appropriate attire for a particular educational or school activity, the building Principal/Designee has the authority to grant temporary exceptions to specific provisions of this policy and related regulations. An example of such an exception might be where a specially scheduled school event required a group of students to dress unusually on a particular day.

Driving

Students who drive cars to school are to obey school rules and regulations concerning all speed limits, safe driving and parking area rules.

Electronic Devices

Students are welcome to bring their own computers. NVA is not responsible for any damaged or stolen devices. Technical assistance will not be available for personal devices. If students bring their own devices they will be expected to follow all school rules and policies pertaining to Internet use (refer to Internet Use section in this handbook).

Equal Education, Nondiscrimination and Sex Equity

Equal educational opportunities will be available for all NVA students without regard to race, color, national origin, ancestry, sex, ethnicity, language barrier, religious beliefs, physical and mental handicap or disability, economic or social conditions, or actual or potential marital or parental status or status as a homeless student. Any student may file a discrimination grievance using the Uniform Grievance Procedure.

No student, will on the basis of sex, be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Inquiries regarding discrimination or intimidation should be directed to the Principal/Designated Coordinator. An individual with a complaint alleging a violation of this policy will follow the Uniform Grievance Procedure.

In compliance with federal regulations, NVA will notify annually all students, parents, staff, and community members of this policy and the designated coordinator to receive inquiries.

NVA will not tolerate hostile or abusive treatment, derogatory remarks, or acts of violence because of disability against students, staff or volunteers with disabilities. NVA considers this behavior to constitute discrimination on the basis of disability in violation of state and federal law.

Extracurricular and Interscholastic Activities

Students may participate in sanctioned sports and activities through Gooding School District as determined by NVA and Gooding School District (GSD).

The following represents North Valley Academy's Eligibility Policy and Guidelines.

To be academically eligible for athletics and cheerleading, a student must:

1. Be enrolled full-time or dual enrolled (see definition in graduation requirements).
2. Maintain grades of C (70) or better in all classes.
3. Students will be given a one week grace period to meet grade requirements before being suspended from the activity. Once grade requirements are met or significant progress has been made (as determined by administration) participation may resume.

Academic eligibility will continue until that particular sport season or activity has been completed.

Students who do not come to school the day of an activity for a full day will not be allowed to participate in that activity unless a special problem beyond the student's control arises and is acknowledged by the Principal, athletic director, coach, and/or advisor.

A student can be declared ineligible to participate in an activity by decision of the Principal/Designee because of poor citizenship. This ineligibility can extend from one day to the remainder of the activity season. The Principal/Designee will make his/her decision after meeting with the teachers, coaches, and advisors involved and according to written guidelines included in this handbook. Each coach or advisor may add any additional training rules to this policy upon review and approval by athletic director and Principal/Designee. All policies must be on file with school clerk.

Clubs and Organizations

There will be officially recognized clubs and organizations at NVA, to be determined by staff and students after school commences.

Family Educational Rights and Privacy Act of 1974

(See Also, *Record-Keeping*)

Parents have the right to have access, inspect, and limit disclosure of personally identifiable information from permanent school records. When students reach eighteen years of age, these rights are exercised by them. Parents or eligible students need only to contact the Principal/Designee and request the record review.

Fees

Parents will be advised in advance of any fees, required or optional. Students will be charged for damage and/or replacement costs for misused school property, which includes buildings, books, equipment, and materials. The teacher and Principal/Designee will assess the costs.

Field Trips

Field trips to community agencies, businesses, or other locations can provide valuable information that coincides with a teacher's curricular goals. Teachers will inform parent of upcoming events and will send a permission slip home with students. No student will be permitted to participate in a field trip without written consent from parent!

Food and Drinks

K-6th grades: No food, drink, gum or candy is permitted in any buildings. Lunch will be eaten in the designated area or outside the building.

7th-12th grades: No students will be allowed upstairs during the lunch break. Lunch will be eaten in the designated area or outside the building.

Freedom of Expression

Students have the right to freedom of expression in so far as it does not interfere with the educational process or climate. Students also have the right not to be infringed upon by other students' expression.

Internet Use

All use of the Charter School's electronic network must be (1) in support of education and/or research, and in furtherance of the Charter School's stated educational goals; or (2) for a legitimate school business purpose. Use is a privilege, not a right. Students have no expectation of privacy in any materials that are stored, transmitted, or received via the Charter School's electronic network or Charter School computers. The Charter School reserves the right to access, monitor, inspect, copy, review and store, at any time and without prior notice, any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage, including email and instant messages.

Students will be held accountable for the content of the communications that they post on social media websites and are responsible for complying with Charter School policy. Students may not disrupt the learning atmosphere, educational programs, school activities, and/or the rights of others.

Each student and his/her parent(s)/legal guardian(s) will be required to sign and return to the school at the beginning of each school year the Acceptable Use Policy prior to having access to the Charter School's computer system and/or Internet Service.

(Refer to the full Internet Policy for more details.)

Lockers

Lockers are available to all students. Students may be required to share lockers. Students must be their own lock if they desire to have one. Any students unwilling or unable to open their locker are subject to having their lock cut off by school personal. Students are allowed to use the lockers as long as they are kept clean and not damaged. The lockers are subject to search at any time without notification by the Principal/Designee. Students are advised not to store valuables in their lockers.

Lost/Stolen Property

Valuable items should not be brought to school. NVA is not responsible for lost or stolen articles. Reports of stolen property will be referred to the Principal/Designee. Lockers offer limited security even when locked.

Record-Keeping

(See Also, *Family Educational Rights and Privacy Act of 1974*)

All student records will be maintained in a secure location by the School Clerk.

Information Changes

Any changes in address, contact information, parent's place of employment, emergency contact, care provider, or healthcare provider should be reported to the school office to ensure accuracy of student's records.

Release of Student Information

Biological parents/court-appointed guardians of students are entitled to information regarding their students. The exception to this policy is if the legal system has issued an order restricting that exchange of information. If such an order exists, parent must provide a copy to the school, for inclusion in student's file so NVA may act accordingly.

Information will only be released to a third party with written parental consent.

Telephones

The school maintains an office business phone so that the school can be contacted for important matters. Students and staff will not be requested to come to the phone during class time. In cases of emergency, the student will be given a message and access to the telephone as appropriate. Students may use phones in the classroom with teacher permission. The office phone may be used by students with permission of the office staff.

Revised 8/18/2018

Parent/Guardian and Student Contract

This contract verifies that you have read and agree to all of the terms listed in this handbook. By signing this document, you are agreeing to abide by all of the policies and procedures at North Valley Academy.

This document must be read and signed in order for a student to be enrolled at NVA.

Parent Name (please print): _____

Parent Signature: _____ Date: _____

K – 12th Grade students need to sign below.

Student Name (please print): _____

Student Signature: _____ Date: _____